

Central High School District of Westosha

APPLICATION FOR EARLY GRADUATION

A student who meets all credit and graduation requirements may be permitted to graduate at the completion of the first semester of their senior year. The student must file a request for early graduation with the principal following the timeline defined below.

Students who are approved for early graduation shall be scheduled prior to their senior year to allow accumulation of the credits that are needed to fulfill graduation requirements at the end of the first semester of the senior year.

The student shall receive his/her diploma with the rest of the class in June of the year his/her class graduates. Early graduates will be allowed to participate in the graduation ceremony in June. Transcripts issued upon request.

The Board of Education reserves the right to review each case individually and to waive any of the criteria they deem feasible and statutory in an individual case.

Students desiring early graduation from high school must meet the following:

- A. Apply by no later than December first (1st) of their senior year.
- B. Submit a letter of request from his/her parent or guardian. Attach to application.
- C. Scheduling is done in April/May of the year prior to graduation. If the student waits until the summer of their senior year to schedule or change classes, there is a risk that course request may not be available in the fall.
- D. Early Graduation procedures and application form must be completed.
- E. Complete all required courses with enough credits which meet the graduation requirements by the anticipated date of early graduation.
- F. Complete a minimum of seven (7) semesters of high school work. Exceptions to this requirement may be made in unusual circumstances as approved by the Board of Education.
- G. Consult with the principal or designee about graduation and class rank procedures, honors and other considerations.
- H. Submit a written plan describing planned post high school activities and rationale for early graduation.

The following are items that students and parents or guardians should consider before deciding about early graduation.

- A. Students accepted for early graduation will be eligible for consideration for scholarships in the school year that they graduate and will need to follow the usual application procedures.
- B. Class rank from the time that the early graduate left high school will be noted on the list with full- term students.

A student will be granted early graduation when:

- A. Completed early graduation application is submitted within the stated timelines.
- B. It is approved by the principal and Board of Education.

APPLICATION FOR EARLY GRADUATION

STUDENT NAME: _____

I hereby request permission for early graduation from Central High School. Early graduation is being planned during registration for my senior year courses. If this request is approved, I understand that any end-of semester failures in courses required for graduation automatically voids the approval.

- A. I have completed and submitted an application by December first (1st) of my senior year.
- B. I will have completed seven (7) semesters of successful high school work by the time of early graduation.
- C. I have submitted a letter of approval from my parent or guardian. (This letter is part of the application.)
- D. I have secured and attached written verification from my counselor that all course and credit requirements for graduation can be fulfilled before the date of early graduation.
- E. I have consulted with the principal or designee regarding graduation and class rank procedures and honors.
- F. I have attached a written post secondary plan and rationale for early graduation.

Student's Signature: _____ Date: _____

Verification of the Counselor

I consulted with this student and verified that all course and credit requirements for graduation ____ can ____ cannot be fulfilled before the date of early graduation.

Counselor's Signature: _____ Date: _____

Parent Verification

I reviewed this packet, including my letter of request, and am ____ in support ____ not in support of my son/daughter's request for early graduation.

Signature of Parent/Guardian: _____ **Date:** _____

Verification of the Principal/Designee

I consulted with this student and reviewed this application. I hereby verify eligibility and ____ recommend ____ do not recommend this student for early graduation.

Principal's/Designee's Signature: _____ **Date:** _____

Approval of the School Board

The Central High School Board of Education reviewed and ____ approved ____ denied this application for early graduation.

School Board President _____ **Date:** _____